



NEW MEXICO OFFICE OF THE STATE ENGINEER

CHANGE OF OWNERSHIP OF 72-12-1 PERMIT FOR (check one):



- | | |
|--|--|
| ☐ Individual | ☐ Corporation |
| ☐ Trustee | ☐ Partnership |
| ☐ Estate | ☐ Limited Liability Co. |
| ☐ Tribes, Pueblos, Nation | ☐ Governmental Entity |

1. OWNER OF RECORD (Seller)

Name:	Name:	
Phone: ☐ Home ☐ Cell	Phone: ☐ Home ☐ Cell	
Phone (Work):	Phone (Work):	
a. Owner of Record File No.:	b. Sub-file No.:	c. Cause No.:

2. NEW OWNER (Buyer) **Note: If more owners need to be listed, attach a separate sheet. Attached?** ☐ Yes

Name:	Name:
Contact or Agent: check here if Agent ☐	Contact or Agent: check here if Agent ☐
Mailing Address:	Mailing Address:
City:	City:
State: Zip Code:	State: Zip Code:
Phone: ☐ Home ☐ Cell	Phone: ☐ Home ☐ Cell
Phone (Work):	Phone (Work):
E-mail (optional):	E-mail (optional):

Required: Submit warranty deed(s) or other instrument(s) of conveyance properly recorded with the county clerk's office.

3. PURPOSE OF USE & AMOUNT CONVEYED

Check all that apply: ☐ Domestic ☐ Livestock ☐ Multiple House ☐ Drinking & Sanitary	Amount of Water (acre-feet per annum):
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4. LIST ALL KNOWN WELLS (POD) FOR THE 72-12-1 PERMIT CONVEYED

OSE POD No.:	Well Tag ID No.: (if applicable)	Subdivision	Section or X (Easting or Longitude)	Township or Y (Northing or Latitude)	Range	County

5. CHECK HERE IF WELL IS SHARED BY MULTIPLE HOUSEHOLDS: ☐

Note: Attach an updated list of lots served and owner contact information.

FOR OSE INTERNAL USE

Change of Ownership, Form wr-02d, Rev 10/21/19

File No.:	Trn. No.:	Well Tag ID No. (if applicable):
Trans Desc. (optional):	Sub-Basin:	Receipt No.:

6. ADDITIONAL STATEMENTS OR EXPLANATIONS

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ACKNOWLEDGEMENT FOR INDIVIDUAL

I, We (name of owner(s)), _____
Print Name(s)

affirm that the foregoing statements are true to the best of (my, our) knowledge and belief.

_____ Signature	_____ Signature
State of _____) County of _____)	ss.)

This instrument was acknowledged before me this _____ day of _____ A.D., 20 _____, by (name of owner(s)):

Notary Public: _____
My commission expires: _____

ACKNOWLEDGEMENT FOR CORPORATION

I, We (name of owner(s)), _____
Print Name(s)

affirm that the foregoing statements are true to the best of (my, our) knowledge and belief.

_____ Officer Signature	_____ Officer Signature
State of _____) County of _____)	ss.)

This instrument was acknowledged before me this _____ day of _____ A.D., 20 _____, by the following on behalf of said corporation.

Name of Officer: _____
Title of Officer: _____
Name of Corporation Acknowledging: _____
State of Corporation: _____

Notary Public: _____
My commission expires: _____

FOR OSE INTERNAL USE

Change of Ownership, Form wr-02d, Rev 10/21/19

File No.:	Trn. No.:	Well Tag ID No. (if applicable):
Trans Desc. (optional):	Sub-Basin:	Receipt No.:

CHANGE OF OWNERSHIP INSTRUCTIONS

- a. The "Owner of Record" of a water right is the current owner(s) recorded in the State Engineer Office.
- b. Inspect well for OSE Well Tag ID No.
- c. This form shall be completed by the new owner(s) and shall be accompanied by a warranty deed or other instrument of conveyance that has been properly recorded with the county clerk's office.
- d. A separate Change of Ownership of Water Right form shall be filed for each water right recorded in the State Engineer Office by Permit, License, Declaration or Court Adjudication.
- e. This form shall be filed in triplicate (3) and must be accompanied by the proper filing fee. Each form must have an original signature and each must be properly notarized. A notary public is available in each water right district office at no cost.
- f. An original will be forwarded to the new owner with instructions to file it with the county clerk in the county in which the water right is located. Acceptance of the form for filing by the State Engineer does not constitute verification of the right conveyed.

LINE BY LINE INSTRUCTIONS

1. Enter the name of the current owner on record with the OSE (required).
 - a. Enter the file number currently on record with the OSE.
 - b. Enter the sub file number if one has been assigned as part of completed or on-going water rights adjudication.
 - c. Enter the Cause Number of the water rights adjudication, if applicable.
2. Enter name and address of the new owner (required). If the person to be contacted concerning this right is other than the new owner enter contact person's name. The phone number of new owner or contact person is optional.
3. Enter the amount conveyed in acre-feet per annum and check all purposes of use that apply.
4. Specify all points of diversion that, to your knowledge, serve this right. If an entry is not applicable, enter NA. Enter the OSE POD Number, legal description of each well and OSE Well Tag ID No, if applicable.
5. Information on shared wells by multiple households.
6. Provide any additional statements that might help to clarify this water right transfer.

Application for permit, well records and requests for information in the following basins should be addressed to the Office of the State Engineer at:

Bluewater, Estancia, Gallup, Middle Rio Grande, Northern Tularosa, and Sandia Basins

District No. 1. 5550 San Antonio Dr. NE, Albuquerque, NM 87109 Phone # 505-383-4000

Capitan, Carlsbad, Casey Lingo, Curry County, Fort Sumner, Hagerman Canal, Hondo, Jal, Lea County, Peñasco, Roswell-Artesian, and Portales Basins

District No. 2. 1900 West Second St., Roswell, NM 88201 Phone # 575-622-6521

Animas, Cloverdale, Gila-San Francisco, Hachita, Lordsburg Valley, Mimbres, Mount Riley, Nutt-Hockett, Playas, San Simon, Virden Valley, and Yaqui Basins

District No. 3. 321 West Spruce Street, Deming, NM 88031 Phone # 575-546-2851

Lower Rio Grande, Southern Tularosa, Hueco, Las Animas Creek, Salt, and Hot Springs Basins

District No. 4. 1680 Hickory Loop, Suite J, Las Cruces, NM 88005. Phone # 575-524-6161

San Juan Basin

District No. 5. 100 Gossett Drive, Suite A, Aztec, NM 87410 Phone # 505-334-4571

Northern Rio Grande and Upper Pecos Basins

District No. 6. Bataan Memorial Bldg. Suite 102, Santa Fe, NM 87504-5102 Phone # 505-827-6120

Canadian River, Clayton, and Tucumcari Basins

District No. 7. P.O. Box 481, 301 East 9th Street, Cimarron, NM 87714 Phone # 575-376-2918